

## *Chaperones*

Association members are required to volunteer as chaperones for one or more events during the year. Chaperones are provided complimentary admission to most events. Some competition events require the purchase of a ticket if required by the band director. Chaperones are issued a chaperone badge before the buses depart from the school. The chaperone badge must be returned to Angela Barry, the Chaperone Coordinator, at the conclusion of each event.

### A Chaperone's duties may include:

1. Assisting the students in the uniform closet both before departure and after return.
2. Assisting with the conveyance of equipment between the school, the transport vehicle, and the event area.
3. Taking attendance before the bus departs, or as requested by the band director.
4. Emergency mending or spot cleaning of uniforms.
5. Transporting of seat cushions and music.
6. Transporting of a "bus bag" which includes first-aid and uniform cleaning/mending supplies. This "bus bag" must remain with the chaperone at all times.
7. Administering of first-aid as needed. Make sure you refer to a student's Medical Form in the "bus bag" before administering any first-aid.
8. Distribution of water and raincoats.
9. Watching over instruments and student belongings during third-quarter break while students are away.
10. Watching over the student seating area while the Band performs.
11. Performing a bus check after students have disembarked to ensure that equipment, personal belongs, and trash have been removed and that all windows are closed.

### Chaperone guidelines:

1. Chaperones must arrive at the school no later than the report time as designated by the band director.
2. If necessary, marching band raincoats are available for each chaperone. Raincoats must be returned at the end of each event.
3. Transportation via school bus between the school and each event is provided by the school district. Chaperones must ride with the students. Any exception must be approved in advance by the band director.
4. Chaperones may be assigned to specific buses by the Chaperone Chairperson.
5. When the bus is in motion, students must remain seated and hands must be kept inside the bus. Students may not yell out the windows.
6. **Chaperones are not disciplinarians. A chaperone should inform a student of the expected behavior, but not threaten punishment. If a problem persists, report the situation to the band director or one of the instructors.**
7. Chaperones, family, and friends should not interfere with rehearsals or performances unless given permission by the band director.
8. Chaperones or students may not smoke or drink alcohol during any Band events per school district policy.